



Ref.No: IPEC/Dir.Off./2026/205

Dated: 12th August, 2026**INTER OFFICE NOTICE**

From: Director	To: All Faculty, Staff & Students
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Subject: Constitution of SC/ST Committee at the College Level for the Session 2026-27

This is to inform all concerned that a **SC/ST Committee** has been constituted to address the grievance of SC/ST students for the session 2026-27. The Committee comprises the following members:

Committee Members:

S.No.	Name	Phone No.	Designation
1.	Prof. (Dr.) Amit Jain, Dean-Academics & Student Welfare	8527143659	Chairperson
2.	Ms. Alpna Rani, Registrar	9999407000	Member
3.	Ms. Chandra Pushpanjali, AP, CSE-AI	9999050393	Member
4.	Mr. Rajesh Kumar, A P-ME	8218190896	Member
5.	Mr. Ravi Kant Rawat, Registrar Office	9210298348	Member
6.	Dhruv Kumar, 2 nd Yr. CSE-AI, S/o Shri Amit Kumar	9667652234	Student Member
7.	Ekansh, 3 rd Yr. CSE S/o Shri Devki Prasad	9205591505	Student Member

Functions of SC/ST Committee

1. To ensure the effective implementation of Government/UGC/AICTE policies and provisions relating to SC/ST students, faculty and staff.
2. To safeguard the interests and rights of SC/ST students and promote an inclusive and supportive academic environment.
3. To receive, examine and facilitate the redressal of grievances and complaints related to discrimination, harassment or denial of legitimate facilities/benefits.
4. To create awareness among SC/ST students regarding scholarships, fellowships, financial assistance, reservations and other welfare schemes available to them.
5. To monitor the implementation of reservation policies in admission, scholarships and other applicable institutional processes, wherever relevant.
6. To organize awareness and sensitization programmes to promote equality, social inclusion and a discrimination-free campus.
7. To coordinate with concerned departments/authorities for providing academic, financial and other necessary support to SC/ST students.
8. To maintain appropriate records and documentation of grievances, activities, meetings and action taken by the Committee.
9. To submit periodic reports/recommendations to the Head of the Institution regarding SC/ST welfare and any corrective measures required.
10. To undertake any other activity related to the welfare, inclusion and empowerment of SC/ST students as directed by the competent authority.

Prof. (Dr.) D.K. Sharma**Campus Director****Copy to: Through E-Mail & ERP**

1. Hon'ble Management (For Kind Information)
2. Principal, All Deans, Registrar, All HoDs & Functional Heads,
3. All Concerned